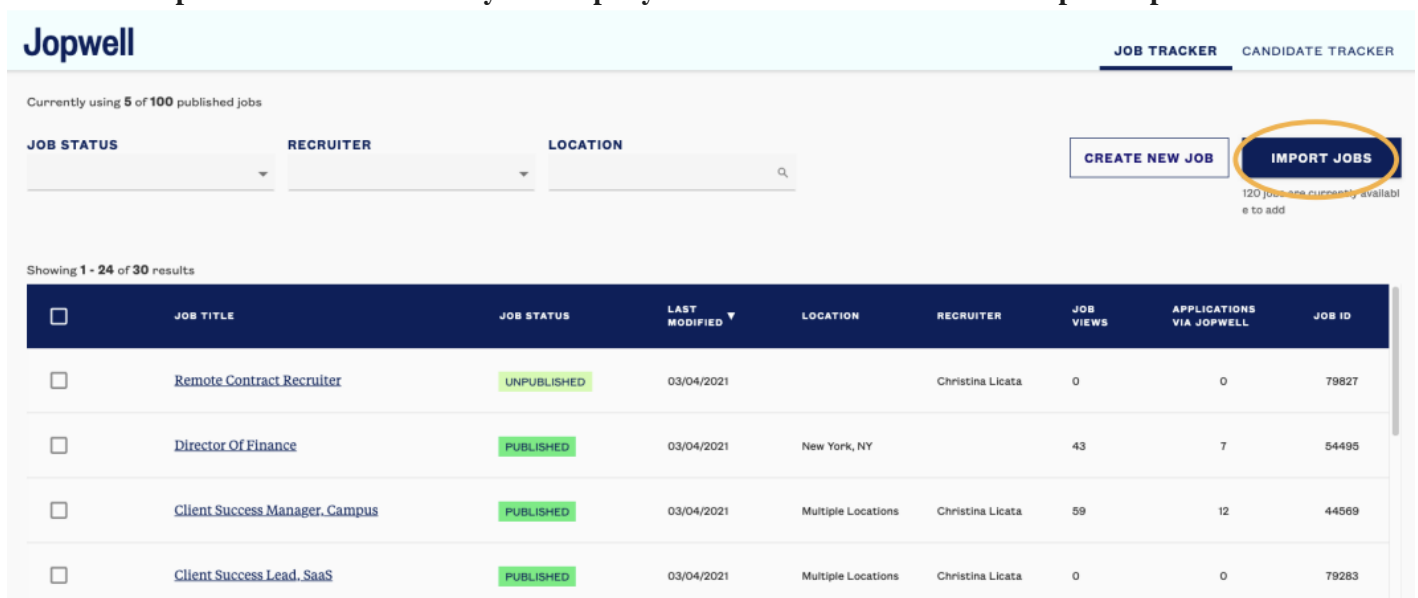


# Importing Jobs from Your Career Site

Jopwell creates a Job Feed pulled directly from your career site allowing you to import jobs directly into Jopwell and publish or unpublish as you see fit.

Job Feeds are set up either by integrating Jopwell with your ATS (i.e., only [Greenhouse](#) and [Lever](#) presently) or through our job crawling system, which typically takes 4-6 weeks to set up. Please reach out to [partnersupport@jopwell.com](mailto:partnersupport@jopwell.com) to inquire on how you can get set up.

**Note:** The Import Jobs button will only show up if you have an active Job Feed set up on Jopwell.



The screenshot shows the Jopwell Job Tracker interface. At the top, there's a header with the Jopwell logo and tabs for 'JOB TRACKER' and 'CANDIDATE TRACKER'. Below the header, it says 'Currently using 5 of 100 published jobs'. There are filters for 'JOB STATUS', 'RECRUITER', and 'LOCATION'. On the right, there are two buttons: 'CREATE NEW JOB' and 'IMPORT JOBS' (which is circled in orange). Below the filters, it says 'Showing 1 - 24 of 30 results'. The main part of the interface is a table with the following columns: JOB TITLE, JOB STATUS, LAST MODIFIED, LOCATION, RECRUITER, JOB VIEWS, APPLICATIONS VIA JOPWELL, and JOB ID. The table contains four rows of job data.

<input type="checkbox"/>	JOB TITLE	JOB STATUS	LAST MODIFIED	LOCATION	RECRUITER	JOB VIEWS	APPLICATIONS VIA JOPWELL	JOB ID
<input type="checkbox"/>	<a href="#">Remote Contract Recruiter</a>	UNPUBLISHED	03/04/2021		Christina Licata	0	0	79827
<input type="checkbox"/>	<a href="#">Director Of Finance</a>	PUBLISHED	03/04/2021	New York, NY		43	7	54495
<input type="checkbox"/>	<a href="#">Client Success Manager, Campus</a>	PUBLISHED	03/04/2021	Multiple Locations	Christina Licata	59	12	44569
<input type="checkbox"/>	<a href="#">Client Success Lead, SaaS</a>	PUBLISHED	03/04/2021	Multiple Locations	Christina Licata	0	0	79283

Once Imported to the Job tracker roles will need to be reviewed and tagged before they can be published live.

Revision #3

Created 20 October 2021 18:24:37 by Dave Jules

Updated 19 July 2022 14:39:34 by Bee Ricketts